

Regence On-Line Enrollment Group Profile

Minimum Qualifications

Employer must have at least 10 enrolled employees

Employer must have at least a Pentium 166 w/32 MB RAM system that runs

Employer must have a system that has Windows 95/98/2000, Internet Explorer 5.5 or Netscape 4.8 or above, Adobe Acrobat Reader 5.0 or above.

Group Administrator is familiar with internet browser capability.

Employer is dedicated toward moving their enrollment to an on line platform, to replace the paper based system.

Agent is supportive of on line processing.

Other Considerations

Do your employees have desk top computer access?

Do you have a dedicated web server line at the job site?

Are your employees connected to the internet from home?

Are your employees comfortable using the internet?

Will your employees log on and complete enrollment themselves, or will they count on the plan administrator to enroll for them?

Do you offer other products with other carriers?

Is the group willing to:

Participate in a training session on the On-Line system?

Sign the Electronic Data Interchange License Agreement?

Provide to Regence an electronic copy of the completed initial upload template?

Process COBRA information outside of the On-Line system?

Educate and empower employees to use On-Line system?

Pay as billed?